

Radio Call Signs

Index Code: 1103

Effective Date: 09/01/05 (Revised 4/5/2022)

I. Purpose

The purpose of this directive is to establish a radio call sign system for use by the Queen Anne's County Office of the Sheriff.

II. Policy

It is the policy of the Queen Anne's County Office of the Sheriff to utilize a radio call sign system that accurately reflects the identity and assignment of the personnel using the radio.

III. Personnel

All personnel will use their respective radio call sign whether on or off duty.

- A. Sheriff: Q 1
The Sheriff is permanently assigned the radio call sign Q 1.
- B. Chief Deputy: Q 2
The Chief Deputy is permanently assigned the radio call sign Q 2.
- C. Operations Major Q 3
The Operations Major is permanently assigned the radio call sign Q 3.
- D. Lieutenants: Q 3, Q 4, etc.
Based on seniority.
- E. First Sergeants: Q number assigned after Lieutenants based on seniority
- F. Sworn personnel below the rank of First Sergeant shall receive radio call numbers based on their assignment and seniority.
- G. K-9 deputies shall be designated "K-9" instead of "Q".
- H. All other personnel shall receive radio call designations as deemed appropriate by the Operations Major, Chief Deputy, Sheriff and Department of Emergency Services (DES) radio supervisor.
- I. When beginning a tour of duty, personnel will advise the radio dispatchers their radio call number, car number they are operating and if their in-car-camera system or body worn camera is *not* functional.

VII. Cancellation of policy dated 4/25/17

VIII. CALEA reference, 81.2.4c


Sheriff Gary Hofmann,

Queen Anne's County Sheriff's Office Written Directive