

# Patrol Function

**Index Code: 1601**

**Effective Date: 11/01/02 (Revised 8/1/16)**

---

## I. Purpose

The purpose of this policy is to establish the patrol function of the Queen Anne's County Sheriff's Office.

## II. Policy

It is the policy of the Queen Anne's County Sheriff's Office to provide a law enforcement response to emergencies and calls for service within Queen Anne's County, twenty-four hours a day seven days a week. The Patrol Division provides this service.

## III. General Functions

The Patrol Division is responsible for the following functions, which may be altered by the Patrol Commander as needed:

- A. Prevention of crimes and motor vehicle collisions through the use of directed patrol and aggressive traffic law enforcement.
- B. Initial response to citizen complaints followed by appropriate follow-up actions.
- C. The reduction of crime and disorder through the investigation of crimes, offenses, and other incidents.
- D. Traffic direction and control to reduce traffic collisions and maintenance of a safe highway environment.
- E. Regulation of any activities required by Federal, State, and local laws.
- F. Maintenance of peace and public order.
- G. Provision of emergency services to reduce injuries and prevent deaths.
- H. Development of a working relationship between the Sheriff's Office and the citizens to prevent crime and promote security.

I. Coordination of certain activities between the Office of the Sheriff and other governmental agencies.

J. Reporting of pertinent information to appropriate organizational components.

K. Any additional duties that may become necessary to help protect and serve the public.

## IV. Patrol Division

The Patrol Division consists of multiple workgroups of uniformed deputies, each commanded by a **Sergeant**. A lieutenant (Patrol Commander) commands the Patrol Division, utilizing **supervisors** to help carry out Patrol Division objectives. **A First Sergeant acting as Assistant Commander may be assigned to the Patrol Division.**

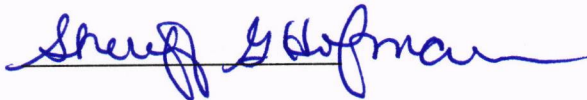
## V. Coordination With Other Components

The Patrol Commander **or his designee** will facilitate the exchange of information between the Patrol Division and other components of the Sheriff's Office. This will be accomplished through the following methods/procedures as needed.

- A. Command Staff meetings
- B. Memorandums
- C. Roll calls
- D. **Interoffice correspondence**
- E. Written directives

**VI. Cancels Directive dated 11/1/02**

## VII. CALEA References: None



Sheriff Gary Hofmann