

Automated Speed Monitoring System

Index Code: 1903

Effective Date: 8/24/2021

I. Purpose

The purpose of this directive is to establish uniform procedures for the use and operation of Automated Speed Monitoring Systems by sworn employees of the Queen Anne's County Office of the Sheriff (QACSO).

II. Policy

1. Members of the Queen Anne's County Office of the Sheriff specifically, Sheriff's Resource Unit personnel, will utilize Automated Speed Monitoring Systems in accordance with training and established agency policy and best practices.

2. Automated Speed Monitoring Systems have proven to be critical in detecting violators of speed infractions of the law, in changing driver behavior by educating the public, and providing a deterrence and obedience of speed limits.

3. The operation of Automated Speed Monitoring Systems will provide deputies an additional resource to both educate the public and enforce traffic laws within Queen Anne's County.

4. The Automated Speed Monitoring System shall be functioning and operational Monday – Friday 0600 hrs. – 2000 hrs.

5. The Automated Speed Monitoring System shall not be in use for the issuance of citations on Saturday or Sunday, or outside the assigned area, unless provided for by law.

6. The Automated Speed Monitoring System shall only be utilized within established school zones as designated by law.

III. Procedures

A. Installation of an Automated Speed Monitoring System:

1. Automated Speed Monitoring Systems shall only be placed within a designated school zone as established by law.

2. If the Automated Speed Monitoring System is moved or placed at a location where it had not previously been moved to or placed, a citation may not be issued for any violation recorded:

a. Until proper signage is installed as required

in the Transportation Article, and

b. For at least the first 15 days after the signage is installed

3. Before activating an Automated Speed Monitoring System:

a. The appropriate municipal official and/or the Office of the Sheriff for Queen Anne's County will publish a notice of the location of the system on the town and/or agency website and in a newspaper of general circulation in the jurisdiction, and

b. Signs shall be placed in accordance with State Highway Administration or local government guidelines.

B. Daily Checks of the Automated Speed Monitoring System:

Trained and authorized QACSO personnel shall, Monday through Friday, sign onto the Speed Monitoring System website where the daily operational log is generated and stored, and verify the following:

- That the system is functioning properly, and
- The proper location where the system is set up and being used is selected, and
- The date and time are accurate, and
- The trigger speed is correct, and

Once the information has been verified, the daily log will be electronically signed indicating the system's proper functioning. Should the electronic log be unavailable, a hard copy will be completed, signed, and placed in the "Daily Log Section" of the Speed Camera Book.

C. This policy establishes the appointment of certain role(s) within the system/program. Each role has responsibilities as listed:

1. Program Administrator:

- Oversees the local Automated Speed Monitoring System Program, including contracts and training of personnel. The Administrator shall not generally be