

Auxiliary Deputies

Index Code: 709

Effective Date: 02/01/10 (revised 3/31/2022)

I. Purpose

The purpose of the Auxiliary Deputy Program is to utilize citizen volunteers to assist the Office of the Sheriff in the performance of specific duties that benefits the Office of the Sheriff and the community in concert, without compensation, and with limited authority and responsibilities throughout Queen Anne's County.

II. Policy

It is the policy of the Office of the Sheriff to maintain an active Auxiliary Deputy Program, to enhance the operations of the Office of the Sheriff and better serve the community. The Auxiliary Deputy Program will be maintained at the highest level of standards possible

III. Service

A. Auxiliary Deputies will render volunteer services when, in the opinion of the Sheriff, such augmentation of regularly provided services are essential to the public welfare and safety. These services include, but are not limited to:

1. Bicycle Patrol
2. Headquarters Assistance
3. Ceremonies
4. Crime Prevention Activities
5. Crime Scene Management
6. McGruff Crime Dog
7. Motorist Assistance
8. Security Surveys
9. Speed Trailer Deployments
10. Traffic Details

Auxiliary Deputies will make every attempt possible to respond as directed to those occasions when called to duty by the Sheriff or his designee in case of an emergency or other circumstances that dictate a timely response.

B. The actions or services of any Auxiliary Deputy will not be performed in a manner that would bring about disfavor or be at detriment to the Office of the Sheriff.

C. The services of Auxiliary Deputies will not be requested, and they will not be assigned to any duty, which would impose an inherent danger to the Auxiliary Deputy or place them in a position of controversy.

D. Auxiliary Deputies will remain non-partisan when acting on behalf of the Office of the Sheriff. They will not participate in or sponsor political activities of any kind, while acting in the name or capacity of a member of the Auxiliary Deputy Program.

E. Auxiliary Deputies are volunteers, and therefore do not receive compensation from the Office of the Sheriff.

F. Auxiliary Deputies are permitted to hold paid positions within the Queen Anne's County Government as long as there is no conflict of interest. A condition of volunteerism must be drafted and agreed upon by both the volunteer and the Deputy in Charge of the Auxiliary Deputy Program. It will be clearly articulated that paid hours cannot be claimed as volunteer hours, and volunteer's hours cannot be claimed as paid hours. In addition, volunteer duties cannot be related to paid duties.

IV. Structure

The supervisor in charge of the Sheriff's Resource Unit (SRU), or his/her designee, is responsible for the execution of all orders and rules governing the Auxiliary Deputy program. He/she will have the authority to enforce all orders, written or verbal, issued through the Office of the Sheriff and establish required training for all Auxiliary Deputies to ensure that candidates receive adequate instruction in all facets of the Auxiliary Deputy Program. In addition, the supervisor in charge will coordinate all Auxiliary Deputy activities and maintain necessary records.

V. Rules and Regulations

A. General Responsibilities

The development of an efficient and well-disciplined Auxiliary Deputy Program, which